

CITY OF IRONTON  
Income Tax Department  
301 So. 3<sup>rd</sup> Street  
P.O. Box 704  
Ironton, OH 45638  
(740) 532-9241

Date Received:

## Application for Income Tax Refund

Date: \_\_\_\_\_

Amount of Refund: \_\_\_\_\_

Please Print or Type  
Do not use Initials  
(Forms and/or W-2 must be attached)

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Social Security No. \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Period (dates) of Employment: \_\_\_\_\_

If you have moved out of the city limits, what was your last  
day of residency? \_\_\_\_\_  
(documentation verification must be attached)

### Reason for Refund Request:

- \_\_\_\_ Moved outside the City
- \_\_\_\_ Over withheld on by Employer
- \_\_\_\_ Overpayment on Declaration
- \_\_\_\_ Employer withheld in error
- \_\_\_\_ Refund of Credit Balance
- \_\_\_\_ Over pay by Reciprocity
- \_\_\_\_ Other (explain)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***THIS FORM MUST COVER ONE CALENDAR YEAR AND ONLY ONE EMPLOYER***

I hereby certify that no refund has been issued to me by this department or my employer concerning this  
aim: \_\_\_\_\_ Date: \_\_\_\_\_

### EMPLOYER REFUND REQUEST / CERTIFICATION

I/We hereby certify that the above named employee was in our employment during the above stated time period and that the above named employee was not employed or performing work within the city limits of Ironton, Ohio. In addition, I/We certify that no portion of said city income tax withheld from said employee has been or will be refunded to said employee by the employer, and that no adjustment has been or will be made in remitting taxes withheld to the City.

\_\_\_\_\_  
Name of Employer

By: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title